



循道衛理聯合教會  
李惠利中學

THE METHODIST LEE WAI LEE COLLEGE

新界葵涌葵盛圍葵葉街2-4號

2-4 Kwai Yip Street, Kwai Shing Circuit, Kwai Chung, N.T.

電話：2427 9121 傳真：2424 5157 網址：http://www.lwlc.edu.hk

**Notes for the Primary Six Students**

**Applying for Secondary One Discretionary Places**

**1 Eligibility: Primary six students from any district in this school year are eligible to apply.**

**2 Application Procedure:**

- 2.1 Complete the “Application Form for Secondary One Discretionary Places” from this College.
- 2.2 Complete the “Application Form for Secondary One Discretionary Places” from the Education Bureau.
- 2.3 The following documents should be submitted altogether with the above two sets of forms:
  1. copies of primary five and six report cards;
  2. a photocopy of the student’s Hong Kong identity card;
  3. a self-addressed envelope affixed with a \$2.2 stamp;
  4. copies of award certificates, if applicable.

Note: Students are NOT required to submit a reference letter issued by their primary school.

**3 Date of Distribution of Application Forms:**

19<sup>th</sup> October 2024 – 16<sup>th</sup> January 2025

**4 Application Period:**

2<sup>nd</sup> January 2025 – 16<sup>th</sup> January 2025. Late submissions will not be accepted.

**Office Hours:**

Monday to Friday (9:00 a.m. – 5:00 p.m.)

Saturday (9:00 a.m. – 12:00 noon)

## **5 Subjects Offered in Secondary One**

Chinese Language, English Language, Mathematics, [Citizenship, Economics and Society], Putonghua, Integrated Science, Geography, Chinese History, History, Information and Communication Technology, Life Education, Ethics and Religious Studies, Music, Physical Education, Visual Arts and Home Economics.

## **6 Selection Criteria**

Applicants must acknowledge our philosophy of education. Our school shall admit students based on the following criteria:

1. Conduct and Academic Performance (50%)
2. Extracurricular Activities, Services, Skills and Potential (20%)
3. Interview (30%)

## **7 Interview**

Interviews will be arranged for all applicants on Saturday, 15<sup>th</sup> March 2025.

## **8 Number of Secondary One Discretionary Places**

The school has a total of 40 discretionary places.

## **9 Admission Notification**

According to the EDB's guidelines, all applicants in the Successful Lists for S.1 discretionary places will be notified through mail and by phone on 31<sup>st</sup> March 2025. Please wait for the announcement of allocation results under the Secondary School Places Allocation (SSPA) System to be released by the EDB on 8<sup>th</sup> July 2025.

## **10 Inquiries**

For any inquiries, please contact the school office at 2427 9121(Phone) or 2424 5157(Fax).



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**Application Form for Secondary 1 Discretionary Place**

**I. Personal Particulars of the Applicant**

Name : (in English) \_\_\_\_\_ (in Chinese) \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Gender : \_\_\_\_\_ Age : \_\_\_\_\_

Place of Birth : \_\_\_\_\_ HKID Card No. : \_\_\_\_\_

Residential Address : \_\_\_\_\_

\_\_\_\_\_ Contact No. : \_\_\_\_\_

Religion : \_\_\_\_\_ Church : (If applicable) \_\_\_\_\_

Student Reference No. : \_\_\_\_\_

**For school only**

(1) Application no. : \_\_\_\_\_

(2) EDB Rank : \_\_\_\_\_

(3) School Grade : \_\_\_\_\_

(4) Rank : \_\_\_\_\_

(5) Others : \_\_\_\_\_

**II. Personal Particulars of Parent / Guardian**

Name of **Father** : (in English) \_\_\_\_\_ (in Chinese) \_\_\_\_\_

Residential Address : \_\_\_\_\_

Relationship : \_\_\_\_\_ Religion : \_\_\_\_\_

Church (If applicable) : \_\_\_\_\_

Occupation : \_\_\_\_\_ Name of company : \_\_\_\_\_

Position : \_\_\_\_\_ Contact No. : \_\_\_\_\_

Name of **Mother** : (in English) \_\_\_\_\_ (in Chinese) \_\_\_\_\_

Residential Address : \_\_\_\_\_

Relationship : \_\_\_\_\_ Religion : \_\_\_\_\_

Church (If applicable) : \_\_\_\_\_

Occupation : \_\_\_\_\_ Name of company : \_\_\_\_\_

Position : \_\_\_\_\_ Contact No. : \_\_\_\_\_

Name of **Guardian** : (in English) \_\_\_\_\_ (in Chinese) \_\_\_\_\_

(If applicable)

Residential Address : \_\_\_\_\_

Relationship : \_\_\_\_\_ Religion : \_\_\_\_\_

Church (If applicable) : \_\_\_\_\_

Occupation : \_\_\_\_\_ Name of company : \_\_\_\_\_

Position : \_\_\_\_\_ Contact No. : \_\_\_\_\_

**Student Photo**

### **III. Notes on Application**

1. All applications must be submitted to the General Office of The Methodist Lee Wai Lee College on or before 16<sup>th</sup> January 2025.
2. The following documents are to be submitted together with the application form for school to conduct the application procedures:
  - Copies of primary five and six report cards
  - A photocopy of the student's Hong Kong identity card
  - A self-addressed envelope affixed with a \$2.2 stamp
  - Copies of award certificates, if applicable

### **IV. Source of information of the Application for Discretionary Place of our school**

(Please put a tick  for the appropriate box(es))

- Recommendation from relatives or friends
- Recommendation from primary school teachers
- Visiting our exhibition booth
- Secondary school admission exhibition
- Promotion banner of our school
- Participation of our information day and school tour
- Others (please specify):

### **V. Primary School(s) Attending /Attended**

<b><u>Name of School</u></b>	<b><u>Address</u></b>	<b><u>Grade</u></b>	<b><u>From (DD/MM/YY) To (DD/MM/YY)</u></b>

## **VI. Academic Results and Conduct Grade in P.5 & P.6**

<b><u>Grade</u></b> \ <b><u>Subject</u></b>	<b><u>Chinese</u></b>	<b><u>English</u></b>	<b><u>Mathematics</u></b>	<b><u>Conduct</u></b>
<b>Primary 5 (Whole-year)</b>				
<b>Primary 6 (First Term)</b>				

## **VII. Extra-curricular activities, Services / Duties, Achievements / Awards and Other Performances**

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## **VIII. Sibling(s) Attending / Attended The Methodist Lee Wai Lee College (If any)**

Name : \_\_\_\_\_ Year : \_\_\_\_\_ Class/Graduating Class : \_\_\_\_\_

Name : \_\_\_\_\_ Year : \_\_\_\_\_ Class/Graduating Class : \_\_\_\_\_

### **<Personal Data Collection> Declaration**

1. The personal data filled out in this form and the submitted personal documents will only be used by our school to process your application and for related purposes.
2. The documents submitted by the applicant will not be returned and will be destroyed after the announcement of the allocation results.
3. Providing personal and other relevant information in the application form is voluntary. However, if you do not provide sufficient and accurate information, our school may not be able to process your application.
4. Under the <<Personal Data (Privacy) Ordinance>>, you have the right to access and correct your personal data. This right includes requesting a copy of the personal data contained in this form. If there is such a need, you should submit a written request to our school.